

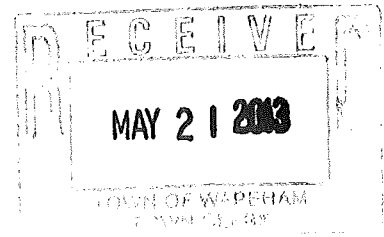


TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Multi-Service Center, Room 320, 48 Marion Road, Wareham, Massachusetts



1. CALL TO ORDER BY CHAIRMAN

2. ROLL CALL

3. ANNOUNCEMENTS

4. CITIZENS PARTICIPATION

5. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
- b. Approval of regular session meeting minutes of April 22, 2013, April 23, 2013; Approval of executive session meeting minutes of September 13, 2012 and October 2, 2012.
- c. Appointment/Interview Zoning Board of Appeals Associate Member

6. LICENSES AND PERMITS

- a. 7:15 HEARING - Application for a Common Victualer All Alcoholic Beverages License from Barnacle Bills, LLC, Andrew J. Mattos, Manager, 3126 Cranberry Highway, East Wareham.
- b. Common Victualler's License from Barnacle Bills, LLC, 3126 Cranberry Highway, East Wareham.
- c. Use of town roads by Onset Cape Verdean Festival Association on August 10, 2013 (rain date August 11, 2013) from 7am-6pm.

7. SEWER BUSINESS

- a. Funding source for contract 2.
- b. Update on Solar RFQ Capital Committee.
- c. Any other sewer business.

8. TOWN BUSINESS

- a. Discussion on guidance to Town Administrator for the next year.
- b. Discussion on budget for FY14.
- c. Discussion re. Payment for earth removal from Highland, Inc.
- d. Discussion and possible vote on the Transportation Bid Award
- e. Vote on Seasonal Soft-Shell Clamming Areas
- f. 09-01 Wareham Traffic Policies to include the Chapters.

Continued – Board of Selectmen/Sewer Commissioners Meeting Agenda 05/7/2013

- g. Discussion and possible vote on proposed Management Letter policy.
- h. Discussion and vote on rescission of Board's policy – Special Municipal Employee Status.
- i. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

9. TOWN ADMINISTRATOR'S REPORT

10. LIAISON REPORTS

11. ADJOURNMENT

12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

5/9/2013

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: May 7, 2013
Date of Transcription: May 8, 2013
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

Chairman Teitelbaum called the meeting to order

2. ROLL CALL

Selectmen Present: Peter Teitelbaum, Chairman
Alan H. Slavin, Clerk
Stephen M. Holmes, Absent
Judith Whiteside
Patrick G. Tropeano

Also present: Derek Sullivan, Town Administrator
Rich Bowen, Town Counsel

3. ANNOUNCEMENT

Selectman Whiteside said that they are planning a Clean up Wareham Day, which will take place June 6th, 7th and 8th from 9am-4pm. If interested please email Selectman Whiteside at jwhiteside@wareham.ma.us and she will be sure to forward the email to Sandy Slavin and Mary Bruce who are organizing the event.

The Wareham Gatemen will host "Joe Walsh Day" at Spillane Field on June 9th. Mr. Walsh recently passed away and Selectman Whiteside said that they will be selling raffle tickets for a 2 hour plane ride over cape cod.

Wareham Little League will be having its annual coaches dance at the Redman Hall this Saturday. Tickets cost \$20.

Last day to donate for the WCTV Auction will be Friday.

Coffee hour this week will feature Ms. Donna Bronk, Chairman of the Finance Committee.

Buzzards Play Productions and 3065 Live presents Open Mic night on Thursday, May 23, 2013 from 7pm to 10pm.

Wareham Summer of Celebration Committee would like to invite interested citizens to become part of their efforts. The next meeting will be held on Monday, May 6th

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-7-13
(CONT'D)

at 3pm in room 225. Please contact Claire Smith at 508-295-4679 or via email 2014celebration@wareham.ma.us

Memorial services for Bill Minot is scheduled for Saturday, May 18th at the Emmanuel Church, 15 Newbury Street, Boston. The service will begin promptly at 3:30pm.

The Wareham Harbormaster Department in partnership with the Massachusetts Environmental Police will be hosting a boating safety course on June 1st and 2nd at the Multi Service Center Building at 48 Marion Road.

Selectman Slavin wanted to thank everyone who helped in getting the home remodeled for Jeremiah Jeffers.

4. CITIZENS PARTICIPATION

None

5. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
- b. Approval of regular session meeting minutes of April 22, 2013, April 23, 2013; Approval of executive session meeting minutes of September 13, 2012 and October 2, 2012

MOTION: Selectman Whiteside moved to approve the meeting minutes of April 22, 2013 as presented. Selectman Teitelbaum seconded.

MOTION: 3-0-1 (Selectman Tropeano abstained)

MOTION: Selectman Whiteside moved to approve the meeting minutes of April 23, 2013 as presented. Selectman Teitelbaum seconded.

MOTION: 3-0-1 (Selectman Tropeano abstained)

MOTION: Selectman Slavin moved to approve and hold the executive session meeting minutes of September 13, 2012. Selectman Teitelbaum seconded.

MOTION: 2-0-2 (Selectman Tropeano & Whiteside abstained)

MOTION: Selectman Slavin moved to approve the meeting minutes of October 2, 2012. Selectman Teitelbaum seconded.

MOTION: 2-0-2 (Selectman Tropeano & Whiteside abstained)

c. Appointment/Interview Zoning Board of Appeals, Associate Member
Ms. Gerald wasn't present before the board. Selectman Slavin stated that the board did receive a recommendation for appointment by the Chairman of the ZBA.

MOTION: Selectman Slavin moved to appoint Elizabeth Gerald 14 Pleasant Avenue, Onset as an associate member to the Zoning Board of Appeals to a term to expire no later than June 30 2014. Selectman Whiteside seconded.

VOTE: 4-0-0 (Unanimous)

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-7-13
(CONT'D)

6. LICENSES AND PERMITS

- a. 7:15 Hearing – Application for a Common Victualer All Alcoholic Beverages License from Barnacle Bills, LLC, Andrew J. Mattos, Manager, 3126 Cranberry Highway, E. Wareham

Selectman Slavin moved to open the hearing for a Common Victualer All Alcoholic Beverages License from Barnacle Bills, LLC, Andrew J. Mattos, Manager, 3126 Cranberry Highway E. Wareham.

Present before the board: Andrew Mattos
Mr. Mattos was before the board seeking an all alcohol beverages license. He said that he along with his wife plan on taking the tips training. The board advised Mr. Mattos that he does have to be open for the hours he has listed on his license. They did say that if he had to close then he would need to contact the Police Department and let them know.

MOTION: Selectman Tropeano moved to close the public hearing. Selectman Whiteside seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Slavin moved to approve the application for an All Alcoholic Beverages License for Barnacle Bills, LLC, Andrew Mattos, Manager 3126 Cranberry Highway E. Wareham with the following hours Monday-Saturday 11am-10pm and Sunday 12pm-9pm. Selectman Tropeano seconded.

VOTE: 4-0-0 (Unanimous)

- b. Common Victualler's License from Barnacle Bills, LLC, 3126 Cranberry Highway, E. Wareham

- c. Use of town roads by Onset Cape Verdean Festival Association on August 10, 2013 (rain date August 11, 2013) from 7am – 6pm

Present before the board: Mike Roderick & Deneen Rose

Mr. Rose was before the board seeking approval for the use of Town Property to hold the annual Cape Verdean Festival.

MOTION: Selectman Slavin moved to approve the use of the Onset Bandshell and bluffs and to close off a portion of Union Avenue for the Annual Onset Cape Verdean Festival on August 10, 2013 from 7am-6pm (rain date August 11, 2013). Selectman Tropeano seconded.

VOTE: 4-0-0 (Unanimous)

7. SEWER BUSINES

- a. Funding source for contract 2

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-7-13
(CONT'D)

Selectman Slavin would like to have information on retained earnings. Some discussion ensued about having an audit take place before the new Sewer Commissioners are appointed.

- b. Update on Solar RFQ Capital Committee
- c. Any other sewer business

8. TOWN BUSINESS

a. Discussion on guidance to Town Administrator for the next year
Selectman Whiteside said that she was very impressed with the rapport that Mr. Sullivan has with the Department Heads as well as elected officials. She feels that cameras should be placed at hot spots where people go through the stop signs and traffic lights and this would bring in some revenue. Selectman Tropeano asked how Mr. Sullivan stood on working with the presentation for Thursday? Mr. Sullivan stated that he did meet with Dr. Rabinovitch and went over numbers and Dr. Rabinovitch will be meeting with his School Committee. Selectman Slavin stated that they have some very tough decisions to make with cutbacks. Selectman Teitelbaum said that he agrees it's going to be difficult to maintain the level of service in the town.

- b. Discussion on budget for FY14

c. Discussion re: Payment for earth removal from Highland, Inc.
The board discussed payments made by Highland Inc on the earth removal. Mr. Sullivan said that they have attached a 1995 excavator with a value of \$60,000 so if they do default on the payments, then the town would own the piece of equipment. Attorney Bowen

d. Discussion and possible vote on the Transportation Bid Award
The School Department was looking to purchase 2 full sized school buses in the amount of \$70,000.

MOTION: Selectman Slavin moved to allow the Town Administrator as Procurement Officer to sign the contract to purchase 2 school buses in the amount of \$70,000. Selectman Whiteside seconded.

VOTE: 4-0-0 (Unanimous)

- e. Vote on seasonal soft-shell clamming areas

The Harbormaster asked the board to take action to affirm the seasonal soft-shell clamming areas. Selectman Whiteside expressed some concern about the opening of the Stony Point Dike area since it was Federal property.

MOTION: Selectman Slavin moved that the soft shell clamming seasonal areas in accordance with section III of the Rules and Regulations for the taking of shellfish, eels and sea worms, the Board of Selectman shall close all areas to the

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-7-13
(CONT'D)

taking of soft-shell clams, from June 1, 2013 through September 15, 2013 except for the following areas - Areas open Monday-Saturday 1. Warren Point westerly to the eastern corner of management area #3 (67 Towhee Rd) 2. Stony Point Dike (where lawful). 3. Widows Cove/Bass Cove. 4. Southern tip of Burgess Point to Codman's Point. 5. Wickets Island 6. The northerly point of Lydia's Island to the Western end of Burgess Point 7. Cromesett - From the beach in front of #4 Seahorse Lane southeasterly to the dock located at the northern end of Nobska Point 8. Portions of Sunset Cove rainfall area as identified on the shellfish status map. Areas open Thursday, Friday & Saturday 1. Management area #3 - Long Beach. All areas approved by the Board of Selectmen will be identifiable by the shellfish status maps located at the multi-service building near the Harbormaster's office, Tempest Knob Boat Ramp and the Onset Pier Harbormaster's seasonal office. Selectman Whiteside seconded.

VOTE: 4-0-0 (Unanimous)

f. 09-01 Wareham Traffic Policies to include the Chapters Attorney Bowen to look at the policy to see what sections are relevant to the Board of Selectmen and which should be handed over to the road commissioners for them to adopt.

g. Discussion and possible vote on proposed Management Letter policy Chairman Teitelbaum said that this letter is a guidance letter by the accounting firm to provide guidance to the Board of Selectmen to identify issues in accounting. He said that this is a draft document that is prepared for the Board of Selectmen and he would like to propose a policy to discuss the receipt and handling of the document and when it should be released as a completed document. The consensus of the board was to have Chairman Teitelbaum draft a policy for the board to discuss at next weeks meeting.

h. Discussion and vote on rescission of Board's policy - Special Municipal Employee Status
Chairman Teitelbaum said that he doesn't feel that this policy is helpful in getting volunteers and feels the policy was much too broad. He would like to rescind the policy. Selectman Tropeano said that they should not hold everyone else accountable because of one person. He would like to restore the special municipal employee status as we can accept it from State law. Selectman Whiteside seconded for discussion. Attorney Bowen said by rescinding the policy it doesn't automatically make everyone a Special Municipal Employee, you are just saying that you are willing to consider it on a case-by-case basis. Selectman Whiteside said that you do business by trusting people and supports the motion. Selectman Slavin said that it's a shame not being able to have qualified people on a board with this policy.

VOTE: 4-0-0 (Unanimous)

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-7-13
(CONT'D)

- i. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

9. TOWN ADMINISTRATOR'S REPORT

Mr. Sullivan asked the board to sign the change in health care splits with the town employees. He said the projections with this split would be a savings of \$4 million dollars.

The Makepeace Neighborhood Fund has awarded a grant to the Harbormaster's Shellfish Department in the amount of \$8 for oyster restorations. Their proposal was among 24 that was submitted for funding. Mr. Sullivan wanted to thank Mr. Buckminster and his staff for working on the grant and also wanted to thank Makepeace.

Mr. Sullivan stated that www.mma.org has a community corner section and he noticed that on April 14th MEMA praised Wareham for it's emergency planning.

Mr. Sullivan spoke about the depreciation and the enterprise fund. He spoke that we don't budget for depreciation however they can list it in the audited statements.

Selectman Whiteside asked about the contractors for snow removal. Mr. Sullivan stated that they do have a process in place that they make sure all taxes are paid and they also make sure that they have insurance. Some discussion ensued about the plowing of roads.

Selectman Slavin asked if Mr. Sullivan could check with Municipal Maintenance on the inspection of parker Mill Dam.

10. LIAISON REPORTS

Selectman Whiteside attended the meeting for the School Superintendent search and stated that she was very pleased with the top three choices.

Selectman Slavin attended the SRPEDD Transportation meeting and said that the only project scheduled for Wareham is one bridge and the Rte 28 & 6 project has been put off until 2016. He said that they also spoke about bike paths. He suggested having the Bike Path Committee come before the board and ask how we can help them?

11. ADJOURNMENT

Selectman Slavin moved to adjourn. Selectman Tropeano seconded.

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-7-13
(CONT'D)

VOTE: 4-0-0 (Unanimous)

12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted,
Janet Wilson
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer
Commissioners on: 5-14-13

Attest: 
Alan H. Slavin, Clerk

Date Signed: 5-14-13
Date sent to the Town Clerk: 5-20-13

A TRUE COPY
ATTEST


TOWN CLERK